



MATHS & NUMERACY TUTOR RECRUITMENT PACK

WELCOME FROM THE PRINCIPAL

Thank you for your interest in Rainhill High School.
I hope you find this information pack helpful. If you would like to know more about us before you apply please see our website rainhillhighschool.org.uk or alternatively contact jobs@rainhillhigh.org.uk

Our school has a long and strong record of academic success. The destinations that our students move onto are strong. Our continued focus is on raising the aspirations, achievements and confidence of all our students to ensure they have the best life chances; that all of our students leave us ready to take on the world with conviction and self-assurance. We make no apologies for having the highest expectations of all our students.

Our curriculum is ambitious. Students are expected to work hard, and this is complemented by our excellent pastoral care, support and guidance. You will find the staff here are determined to support academic achievement but also provide a wide range of enrichment and extra-curricular activities both within and beyond the classroom, ranging from trips to New York to football teams in school; all of which are important in building the confidence, resilience and experiences of every child.

Our school's mission is 'In Pursuit of Excellence' in everything that we do and our core values; Learn, Think, Contribute, Care, embody our determination to ensure that all our students receive a first-class education that enables them to take their place in society with confidence. We are a popular and high achieving school on the edge of Merseyside with a very strong reputation locally and significantly oversubscribed.

I am very proud of the continued success of Rainhill High School.



Mrs J Thorogood
Principal



COMMENCING:

January 2026

CONTRACT:

Full time, 37 hours per week, term time only
plus 1 week (5 inset days)

Fixed term contract until 31st August 2026

subject to continued pupil Premium funding

CLOSING DATE:

9am Friday 9th January 2026

INTERVIEW DATE:

Friday 16th January 2026

SALARY:

NJC SCP 12-17, £24,598 - £27,040 actual pa

LOCATION:

Rainhill High School, Merseyside
(Stephenson Multi Academy Trust)

Prospective candidates are warmly
encouraged to visit the school. To arrange
a visit, please call

01744 677205

Please return application form to
jobs@rainhillhigh.org.uk

ROLE OVERVIEW

Are you passionate about helping young people develop confidence and succeed in Maths?

We are looking for a dedicated and enthusiastic Maths and Numeracy Tutor to join our team. You will work closely with students who need targeted support to strengthen their numeracy skills, build confidence, and overcome barriers to learning. This is a rewarding role where you will see the impact of your work every day.

What You'll Be Doing

- Delivering high-quality small-group and 1:1 Maths and numeracy interventions
- Supporting students with identified difficulties, including those in receipt of Pupil Premium funding.
- Using effective classroom support strategies to promote progress and independence
- Working collaboratively with teaching staff to complement classroom learning
- Helping students prepare for assessments and GCSE content where appropriate
- Building positive and supportive relationships with learners
- Tracking pupil progress and adapting support strategies accordingly

This position is offered on a full time, fixed term contract until 31st August 2026 and is subject to continued pupil Premium funding.

About You

Educated to degree level in Maths or a closely related subject (essential)

An excellent communicator who can motivate and encourage young people

Able to implement intervention strategies effectively (essential)

A strong team player who can work well with staff and students

Emotionally resilient, adaptable, and committed to helping learners overcome challenges

Experienced working with young people or in a school/college setting

Committed to equality, diversity and inclusive practice

Why Rainhill High School?

At Rainhill, we live by our values - Learn, Think, Contribute, Care.

We are proud of our reputation for excellence and inclusion, and you will be part of a dedicated, welcoming team that makes a real difference every day.

Rainhill High School and Sixth Form is committed to safeguarding and promoting the welfare of children and young people as well as promoting equality of opportunity and community cohesion where the diversity of different backgrounds and circumstances is appreciated and positively valued and expects all staff, volunteers and other workers to share in this commitment. This post is subject to an Enhanced Disclosing & Barring Certificate and online searches as part of our Safer Recruitment & Selection Procedures.



“The culture of improvement is something I love about working for Stephenson Academy Trust. At Rainhill High School, we have a bespoke approach to CPD for all staff members from ECT to Senior leader. Each member of staff is supported to work on their teaching pedagogy through a collaborative approach that meets the needs of the teacher at all stages of their practice. I feel that this quality of education centred approach supports the wellbeing of the staff and allows teachers to make significant and measurable improvements to their teaching and learning pedagogy which in turn supports the students.”

Rainhill Teacher

“Helping my child to be the best they can be.”

Parent

“A dedicated teacher who encourages and guides my child in lessons. Makes the lessons enjoyable and provides positive feedback. An excellent teacher.”

Parent

“Because from the caretaker to the headteacher, all the staff are amazing. Thank you.”

Parent

“Knowing that my child feels happy/safe whilst eager to learn around her.”

Parent

“Fantastic, great communication with parents and great educators, making learning fun and getting results.”

Parent

“I couldn’t have asked for a better form tutor for my son. It’s really reassuring to know that there is someone there to support him and check in with him daily. He has thrived since starting high school and I am very grateful for her kindness and reassurance.”

Parent



JOB DESCRIPTION

MATHS & NUMERACY TUTOR

Trust:	Stephenson Multi Academy Trust Rainhill High School
Grade:	NJC SCP 12-17 £24,598 - £27,040 actual pa
Contract:	37 hours per week Monday - Friday, term time only plus 5 Inset days Fixed Term contract subject to Pupil Premium Funding
Start date:	January 2026
Responsible to:	Assistant Principal / Head of Faculty / Numeracy Co-Ordinator

Purpose of the post:

To support KS3 and KS4 students in one-to-one and small groups to access learning and to support teachers in enabling students to learn within the Mathematics Faculty.

Specific Responsibilities roles and responsibilities

1. Supporting learning through in-class support under the direction of the teacher through small group work, one to one work or other specific intervention (homework club, form time intervention, revision sessions etc)
2. Fulfilling the professional obligations of a department member including adherence to department policies and procedures, attendance of department meetings/briefings, duty supervision.
3. Support KS3 pupils on entry from Primary School to ensure they are Secondary Maths Ready.
4. Support KS4 pupils to increase the whole school percentage of pupils achieving grade 9-4 in Maths.
5. Preparing materials and resources (including resources for the department) to support learning.
6. Record keeping and evidence gathering to support the knowledge of students including marking.
7. Ensuring that students behave in accordance with school policy and reporting any such breaches that cannot be dealt with under your competency.
8. Contribute to exam support to students as required.
9. Assess, record and report on development, progress and attainment as agreed with the teacher/HoF/SLT.
10. Write reports and records using confidential student data as required.
11. Contributing to short, medium- and long-term planning through an increasing knowledge of subject areas, specifications, levels of attainment and assessment criteria.
12. To contribute, where requested by the class teacher, towards the design of a tailored programme for the pupil.
13. To liaise with the Class Teacher during the tuition period.
14. To provide feedback to class teacher to review progress at the end of the tuition period and agree next steps.
15. To attend relevant whole school meetings as required.
16. Communicate progress to teachers, Head of Faculty, SENCO, Parents, SLT and others as required.

General Duties

1. To prioritize own workload, work to pre-determined deadlines and to comply with relevant legal requirements.
2. To provide advice and guidance to staff and others to undertake administration procedures.

In addition, other duties at no higher a responsibility level may be interchanged with/added to this list at any time.

Review of Performance

Performance Management reviews will focus on the post holders' responsibilities. There is recognition that however good we are at our jobs; we should embrace the notion of 'continuous improvement'

Generic Responsibilities of all Rainhill Staff

- To work consistently to uphold School's mission statement
- To work in a co-operative and polite manner with all stakeholders
- To work with Students in a courteous, positive, caring and responsible manner at all times
- To follow child protection procedures. To ensure that children's safety and wellbeing is never compromised.
- To always respect confidential matters.
- To undertake break duty responsibilities.
- To be polite, cooperative and positive when communicating to other staff
- To take an active and positive role in the school's commitment to developing staff, and the annual review procedures

- To work with visitors to the School in such a way that it enhances the reputation of the school
- To seek to improve the quality of the School's service
- To present oneself in a professional way that is consistent with the values and expectations of the school e.g. 1 professional, and appropriate, appearance at all times including when out of School, eg trips, CPD etc.

This post is subject to a satisfactory Enhanced Disclosure & Barring Service check.

The details contained within this job description reflect the content at the date it was prepared. However, it is inevitable that, over time, the nature of the job may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Trust will expect to revise this job description from time to time and will consult the postholder/s at the appropriate time.

PERSON SPECIFICATION

Criteria	E/D	A/I
Qualifications		
Degree in Maths or equivalent	E	A
Good standard of general education to A level	E	A
QTS/QTLS	D	A
Knowledge		
Specific knowledge of classroom support strategies	E	A/I
Specific knowledge of the National Curriculum and GCSE requirements in Maths	D	A/I
Skills and Abilities		
To support identified areas of difficulty	E	A/I/P
To work effectively with staff and students	E	A/I/P
Implementation intervention strategies	E	A/I
Excellent communication skills	E	I
Motivation to work with children and young people	E	A/I
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E	A/I/R
Emotional resilience in working with teenagers	E	A/I/R
Experience Pupil Progress		
Experience of working with Pupil Premium students	D	A/I
Experience of working with young people	D	A/I
Experience of working in a school or college	D	A/I
Experience of working with KS2 maths students		
Personal Qualities		
The eagerness to learn and improve their skills	E	A/I/R
Flexible	E	A/I/R
Team Player	E	A/I/R
Commitment to Equal Opportunities		
Ability to understand and demonstrate commitment to equality and diversity	E	A/I

E = Essential requirement of the role

A = Assessed via the application form

P = Presentation

D = Desirable requirement of the role

I = Assessed at Interview

T = Task

R = References



STEPHENSON TRUST

Stephenson Trust is based in Rainhill, Merseyside and is currently a single school in a multi academy trust. We have several external partners, including Hope University, Ambition Institute, SSAT, Rainbow teaching school hub and the educational endowment fund.

We are now seeking to expand in the next couple of years with those who share our desire to provide an excellent education

In our trust, our vision is one of excellence for everyone, pupils and staff. We believe that by working together, we can make a positive difference to children's lives. We place emphasis on wellbeing, collaboration and professional development for our staff, underpinned by research. Our aim is to ensure our students finish their education with us as well-rounded, well-grounded individuals who will make a positive contribution to society, which is partly achieved by ensuring our workforce is supported and professionally challenged, underpinned by comprehensive CPD programmes and wellbeing initiatives. We offer the following benefits, designed to promote your wellbeing and make your role enjoyable and rewarding.

For the right candidate there will be additional opportunities based on potential, ability and capacity to make a difference across the team and the school.

BENEFITS OF WORKING FOR STEPHENSON TRUST

- A culture that actively promotes a positive work-life balance
- Local Government Pension Scheme with a generous employer contribution
- Flexible and Family Friendly Policies
- Continued Professional Development
- Lifestyle benefits and discounts
- Competitive salaries
- Free on-site parking
- On-site catering facilities

HOW TO APPLY

<https://rainhillhighschool.org.uk/about/rhs-vacancies>

GUIDANCE FOR COMPLETING YOUR APPLICATION FORM

Your application form should be submitted to the school by email to the school's job vacancies email address provided, or by hard copy to the school postal address. Your application consists of two parts; the application form and the optional Equal Opportunities form.

Your application form will be used to measure you against the essential criteria as identified on the person specification. This is your opportunity to sell your skills, abilities and experience. It is important that you read the job description and person specification carefully and ensure that your application is tailored to the role you are applying for. You may also wish to submit a covering letter outlining how your career to date has prepared you for the post.

Take time to check your application form to ensure that you have completed all sections. Also check for any spelling and grammatical mistakes.

The Equal Opportunities form will be used to assist in monitoring the effects of the school's equal opportunities policy in recruitment and selection and will help us to develop and improve.

If you are applying for a post that includes working with children or vulnerable adults please include the date that you left secondary education. We may contact any of your previous employers to confirm information provided in your application.

Section 6: This is your opportunity to demonstrate to the shortlisting panel how you meet the essential criteria of the person specification. Use specific examples and evidence of your skills, abilities and experience to demonstrate how you meet the criteria.

Section 7: Please provide details of two referees, one of whom must be your current or most recent employer. Referees cannot be relatives or people writing solely in the capacity of friends. If you are applying for a post which involves working with children or vulnerable adults and you are not currently working with children or vulnerable adults, but have done so in the past, please provide details of the most recent employer of this type of employment.

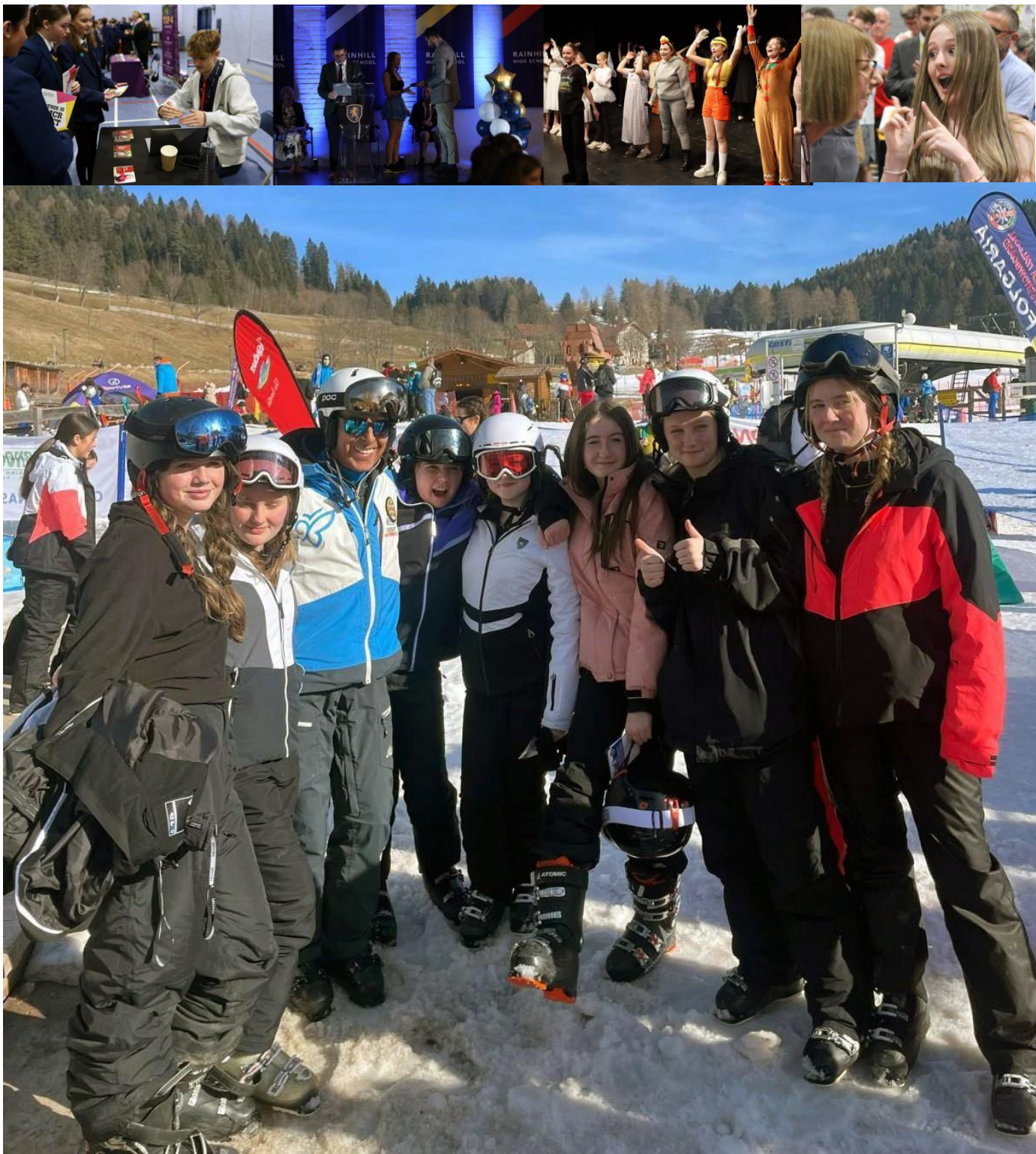
Section 14: In line with the statutory guidance document Keeping Children Safe in Education (2024) the trust will conduct online searches after the shortlisting process for any candidates who accept an invitation to interview.

You are required to sign the form to confirm that the information you have provided is accurate and true. Providing false or misleading information could result in your application being rejected, a conditional offer being withdrawn or lead to disciplinary proceedings which may result in dismissal. If you send your application by email, it will be deemed that you have signed the declaration. You will be required to sign a copy of your application form if you are invited for interview or if you are offered the post subject to further checks.

Application forms should be returned to jobs@rainhillhigh.org.uk

Please note it is our policy to retain all application forms for unsuccessful applicants for a period of six months, after which time they are securely destroyed.

Click here for the [Application Form](#)





**RAINHILL
HIGH SCHOOL**

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