



Risk Assessment	This risk assessment has been compiled to minimise the risks highlighted and be compliant with all known legislation at the time of completion.			
Site:	Rainhill High School & Sixth Form			
Identified Risks:	The protection and wellbeing of staff and students in relation to COVID-19 (Coronavirus).			
Agencies Consulted	<p>Department for Education - https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools Department for Health Unions – NEU, NASUWT, Unison St Helens Health & Safety Department AfPE CLEAPSS St Helens Diabetes Nursing Team Diabetes UK Asthma UK Institution of Occupational Safety and Health (IOSH) – Returning safely to schools Health and Safety Executive Merseytravel NHS</p>			
Date of assessment:	24/08/2020 – V1 11/09/2020 – V2 06/10/2020 – V3 20/10/2020 – V4 23/10/2020 – V5 05/11/2020 – V6 02/12/2020 – V7 04/01/2021 – V8 02/02/2021 – V9 01/03/2021 – V10 11/05/2021 – V11 16/08/2021 – V12 05/01/2022 – V13 28/02/2022 – V14	Approved by:	Board of Trustees	<p>Review date: This risk assessment is reviewed weekly with any changes being documented as a new version in the 'date of assessment' box</p> <p>This risk assessment should be read in conjunction with the COVID Testing Site Risk Assessment and listed documents below.</p>

Queries:	Any queries regarding the content of this risk assessment should be directed to our dedicated COVID email address - covid@rainhillhighschool.org.uk
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This risk assessment below has been written with reference to the following Government and NHS publications and therefore should be read in conjunction with them (**links correct at the time of writing**):

<ul style="list-style-type: none"> • Schools COVID-19 Operational Guidance • COVID-19-stay-at-home-guidance • Use of the NHS COVID-19 App in Education and Childcare Settings • Protective Measures for Holiday and After School Clubs, and other Out of School Settings during the Coronavirus (COVID-19) Outbreak • Coronavirus (COVID-19) Initial Teacher Training (ITT) • People Testing Positive and Contacts • Living with COVID • Living with COVID Summary 	
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Risk Assessment

The Prime Minister, on 24/02/22, confirmed domestic legal restrictions will end on 24 February as we begin to treat COVID as other infectious diseases such as flu.

Our priority, like the Government's, is to deliver face-to-face, high quality education to all pupils. Being out of education causes significant harm to educational attainment, life chances and mental and physical health.

Should an 'outbreak' of COVID-19 be registered at the school then the school will put into action, having consulted with the local Director for Public Health and DfE, its contingency framework. This will be clearly communicated to all stakeholders, as required.

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Planning and Communication				
Inadequate planning and organising	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May feel tension and stress as a result of poor planning and not having robust arrangements in place to protect all from contracting and spreading COVID-19</i></p>	<ul style="list-style-type: none"> • Health and safety compliance checks will be undertaken by Chief Operating Officer, Site Manager and Senior Leadership Team on a weekly basis. • HR Manager will ensure health status and availability of every member of staff is known and is regularly updated so that deployment can be planned. • Chief Operating Officer to keep up to date with the latest government guidance and adjust working practices as required. • Staff briefed on the control measures within this risk assessment and changes to policies and procedures. • All stakeholders (e.g. staff, parents, trustees, governors, union representatives' community users etc.) will be kept updated regarding any changes to the risk assessment in response to any legislative and/or recommended guidance issued by the Government through, for example, publication of the latest version of the risk assessment on the schools' website and inclusion in the parent and staff newsletters. • Contractors who work on the site regularly will be briefed on the control measures within this risk assessment and changes to policies and procedures. • Visitors including specialists, therapists, clinicians and other support staff for pupils with SEND will be briefed on control measures within this risk assessment and changes to policies and procedures • Latest version of the risk assessment to be included in staff handbook and on the school website. • Collaborative working with health professionals and representatives of Public Health England, Environmental Protection and St Helens Council to be employed as required. 		28/02/22
Lack of Awareness of Coronavirus /	<ul style="list-style-type: none"> • Staff • Pupils 	<ul style="list-style-type: none"> • All stakeholders (e.g. staff, parents, trustees, governors, union representatives' community users etc.) will be kept updated regarding any changes to the risk assessment in response to any 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
inadequate communication of plans	<ul style="list-style-type: none"> • Visitors • Stakeholders <p><i>May feel tension and stress as a result of poor planning and not having robust arrangements in place to protect all from contracting and spreading COVID-19</i></p>	<p>legislative and/or recommended guidance issued by the Government through, for example, publication of the latest version of the risk assessment on the schools' website and inclusion in the parent and staff newsletters.</p> <ul style="list-style-type: none"> • All contractors and visitors will be kept updated regarding any changes to the risk assessment in response to any legislative and/or recommended guidance issued by the Government through, for example, publication of the latest version of the risk assessment on the schools' website and inclusion in the parent and staff newsletters. • Should an 'outbreak' of COVID-19 be registered at the school then the school will put into action, having consulted with the local Director for Public Health and DfE, its contingency framework. This will be clearly communicated to all stakeholders, as required. 		
Hygiene and Infection Control (<i>including in specialist subjects</i>)				
Contact with coronavirus when getting to and from school	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19, by respiratory droplets produced when an infected person coughs, sneezes, or talks; or by touching a</i></p>	<ul style="list-style-type: none"> • Everyone will be encouraged to walk or cycle into school, and warned to avoid taking public transport during peak times. • Everyone will be encouraged to follow good hygiene guidance (e.g. washing hand regularly and 'catch it, bin it, kill it' when coughing or sneezing). • Good ventilation will be encouraged – opening windows as appropriate when travelling to school. • Should an 'outbreak' of COVID-19 be registered at the school then the school will put into action, having consulted with the local Director for Public Health and DfE, its contingency framework. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>surface or object that has the virus on it, and then touching their mouth, nose, or eyes</i></p>			
<p>Contact with someone suffering from coronavirus</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19, by respiratory droplets produced when an infected person coughs, sneezes, or talks; or by touching a surface or object that has the virus on it, and then touching their mouth, nose, or eyes</i></p>	<ul style="list-style-type: none"> • Government advice regarding the steps to take when testing positive, or if someone is a contact for someone who has tested positive, will be provided to students, parents and staff via the Parent Newsletter and Staff Bulletin and will be emailed directly to individuals if requested. • Contacts are, according to Public Health England, defined as: A person who has been close to someone who has tested positive for COVID-19. You can be a contact any time from 2 days before the person who tested positive developed their symptoms (or, if they did not have any symptoms, from 2 days before the date their positive test was taken), and up to 10 days after, as this is when they can pass the infection on to others. A risk assessment may be undertaken to determine this, but a contact can be: <ul style="list-style-type: none"> • anyone who lives in the same household as another person who has COVID-19 symptoms or has tested positive for COVID-19 • anyone who has had any of the following types of contact with someone who has tested positive for COVID-19: <ul style="list-style-type: none"> • face-to-face contact including being coughed on or having a face-to-face conversation within one metre • been within one metre for one minute or longer without face-to-face contact • been within 2 metres of someone for more than 15 minutes (either as a one-off contact, or added up together over one day) 		<p>28/02/22</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<p>A person may also be a close contact if they have travelled in the same vehicle or plane as a person who has tested positive for COVID-19.</p>		
<p>Transmission of Coronavirus (COVID-19) due to Asymptomatic Persons being on the School site</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract Coronavirus (COVID-19) due to asymptomatic persons being on school site putting them at risk and could result in some transmissions in schools going undetected. This is a particular concern given high transmissibility of new variants).</i></p>	<ul style="list-style-type: none"> • Pupils and staff will be offered free LFD test kits to self-swab and test themselves, at home, should they wish to do so. • Testing will remain voluntary but is strongly encouraged. • The school will retain a small on-site ATS so we can offer testing to pupils who are unable or unwilling to test themselves at home and/or in the event of our contingency framework having to be implemented. 		<p>28/02/22</p>
<p>Getting or spreading Coronavirus (COVID-19) by individuals not washing/ sanitizing their hands, or not</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract or spread Coronavirus COVID-19 by not washing or sanitising their hands, or not</i></p>	<ul style="list-style-type: none"> • Sufficient handwashing facilities available throughout the school for the expected number of building occupants, with soap, hot and cold running water and means of drying hands, i.e., paper towels/hand dryer. • Monitoring arrangements in place to ensure sufficient supplies of hand soap, paper towels and hand sanitiser are maintained. • Alcohol-based hand sanitiser stations (containing at least 60% alcohol) will be placed in all buildings, in either wall mounted or fixed floor mounted dispensers. Additional hand sanitiser will be 		<p>28/02/22</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
cleaning them adequately	<p><i>cleaning their hands thoroughly.</i></p> <p><i>Coronavirus (COVID-19), including the new variant, is an easy virus to remove when it is on the skin using soap and running water or hand sanitiser)</i></p>	<p>located in classrooms and other learning environments where access to handwashing is not readily available. These will be replenished regularly.</p> <ul style="list-style-type: none"> • ‘Use hand sanitiser’ safety sign and <u>NHS ‘alcohol hand rub hand hygiene technique – for visibly clean hands’</u> posters displayed adjacent to hand sanitiser stations. • All staff, students and visitors will be reminded to: <ul style="list-style-type: none"> ○ Frequently wash their hands with soap and water. ○ Clean their hands: upon arrival at the school/setting, after using the toilet, when returning after breaks, after changing rooms, before and after eating (including snacks), after blowing their nose, sneezing or coughing and before leaving the school/setting. ○ Avoid touching their mouth, eyes and nose. <p>Signage/posters reinforcing these messages will be displayed throughout the school/setting.</p> <ul style="list-style-type: none"> • Teachers have access to free resources and materials to encourage good hand hygiene via the <u>e-Bug Coronavirus (COVID-19) website.</u> 		
Getting or spreading Coronavirus (COVID-19) by not following or promoting good respiratory hygiene	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract or spread Coronavirus COVID-19 by not following or promoting good respiratory hygiene on the school premises)</i></p>	<ul style="list-style-type: none"> • Current Government guidance followed to ensure good respiratory hygiene by promoting the <u>NHS ‘Catch it, Bin it, Kill it’</u> approach. • All staff, students and visitors will be reminded to use a tissue when coughing or sneezing, following the NHS ‘Catch it, Bin it, Kill it’ approach. Posters are displayed that remind students and staff about this approach and importance of handwashing. These are displayed around the school, particularly by washbasins/toilets and at entry/exit points. • Sufficient non-touch and lined bins (e.g., open-topped bin or foot-operated lids) will be provided throughout the school/setting for disposal of used tissues, which are emptied regularly throughout the day. Where swing top bins are in use, the lids will be cleaned frequently throughout the day. Additional bins will be provided where necessary. • Bins are regularly emptied and disinfected. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> • Students with special educational needs will be supported to maintain good respiratory hygiene and be taught that good respiratory hygiene is part of how the school operates. • Teachers have access to the e-Bug Coronavirus (COVID-19) website for free resources and materials to encourage good respiratory hygiene. • For Students with complex needs, who would struggle to maintain good respiratory hygiene as their peers (e.g., those who spit uncontrollably or use saliva as a sensory stimulant) a separate risk assessment will be completed to support those Students and the staff working with them. • Monitoring arrangements in place to ensure sufficient supplies of tissues are maintained. 		
Getting or spreading coronavirus by not cleaning surfaces, equipment and workstations	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected with COVID-19 by touching a surface or object that has the virus on it, and then touching their mouth, nose, or eyes.</i></p>	<ul style="list-style-type: none"> • The school will work with its cleaning contractors to make sure they are using the guidance on cleaning and hygiene during the coronavirus outbreak from both the HSE and Government • Areas of the school that are used by pupils and/or staff will be cleaned thoroughly at the end of each day by the school's cleaning contractor. • Each classroom, office and communal space will be supplied with an antibacterial spray and cloth for use as required by the staff using that room. • Staff will be informed, through the staff bulletins and briefings, that they should avoid sharing work equipment and workstations or, where this is not possible inform the Site Manager so that cleaning regimes can be put in place to clean between each user. • Rooms have been decluttered and difficult to clean items have been removed, to make cleaning easier and reduce the likelihood of contaminating objects. • Workstations are cleared at the end of the day or shift so that they can be properly cleaned. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> The school will identify where it can reduce the contact of people with surfaces (e.g. by leaving open doors that are not fire doors - such as classroom doors, providing contactless payment for catering and using electronic documents rather than paperwork) and ensure that the following preferred alternatives are implemented: <ul style="list-style-type: none"> Keeping all classroom doors wedged open Keeping dining rooms wedged open Keeping corridor doors on their fire release mechanism Continuing to use cashless catering as payment for school meals All staff will be asked, via briefings and the staff bulletin, to keep, where possible, surfaces clear of obstructions to ensure that they can be thoroughly cleaned. Bins will be open topped (with the exception of medical waste and sanitary bins) and emptied daily, however cleaning staff will empty bins more regularly if they identify that a bin is full when undertaking daily cleaning of 'touch points'. 		
Contracting or spreading the virus whilst undertaking specialist subjects / using specialist equipment	<ul style="list-style-type: none"> Staff Pupils 	<ul style="list-style-type: none"> The school will follow subject specific guidance, from the below listed accredited and recognised organisations, in relation to COVID-19 for PE, Science, Technology and Performing Arts. In addition to the subject specific advice, staff and students will still be expected to follow the rest of the guidance and guiding principles listed in this risk assessment. <p><u>PE</u></p> <ul style="list-style-type: none"> The sharing of equipment during PE sessions will be limited; if any equipment does need to be shared then pupils will wash their hands thoroughly before and after use. 		<p>28/02/22</p> <p>28/02/22</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> • Use of outdoor space prioritised, where possible, for PE, to limit transmission and more easily allow for distance between students and staff. • Where large indoor spaces must be used, maximising distancing will be ensured between pupils <p>Science</p> <p>The school will follow the Consortium of Local Education Authorities for the Provision of Science Services guidance with the salient points being:</p> <ul style="list-style-type: none"> • Pupils will not move around the lab unless instructed to do so by the class teacher, who will ensure that only a limited number of pupils move at any one time and that they move in 'one' direction. • Staff and students will be asked to wash their hands (or use hand sanitiser) before and after using any equipment. • Equipment will be cleaned in line with government guidelines, including the use of antibacterial spray, and stored in accordance with CLEAPSS recommendations • Teachers will use their own set of equipment for demonstrations and, like with students, the equipment must be cleaned thoroughly with antibacterial spray and stored in accordance with CLEAPSS recommendations. • Teachers will make use of visualizers to ensure that students can view experiments without needing to come to the front of the room and therefore are able to maintain a good distance between one another. • All rooms will be well ventilated by opening appropriate windows and doors. • PPE should be worn as would be usual for practical experiments. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<p><u>DT, Food and Art</u> The school will follow the Consortium of Local Education Authorities for the Provision of Science Services guidance with the salient points being:</p> <ul style="list-style-type: none"> • Pupils will not move around the room unless instructed to do so by the class teacher, who will ensure that only a limited number of pupils move at any one time and that they move in 'one' direction. • All rooms will be well ventilated by opening appropriate windows and doors. • Staff and students will be asked to wash their hands (or use hand sanitiser) before and after using any equipment. • Teachers will use their own set of equipment for demonstrations and, like with students, the equipment must be cleaned thoroughly with antibacterial spray and stored in accordance with CLEAPSS recommendations • Teachers will make use of visualizers to ensure that students can view practical demonstrations without needing to come to the front of the room and therefore are able to maintain a one metre space. • PPE should be worn as would be usual for practical. <p><u>Performing Arts</u> The school will follow the Government guidance regarding performing arts with the salient points being:</p> <ul style="list-style-type: none"> • Pupils will, where possible, be positioned back-to-back or side-to-side when undertaking performing arts lessons. • Music lessons will be limited to group sizes of no more than 15 pupils when teaching singing, brass and or woodwind. • The sharing of brass and woodwind instruments will not take place. 		<p>28/02/22</p> <p>28/02/22</p>

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<ul style="list-style-type: none"> • Any performing arts equipment that does not require contact with a mouth may be used. • The sharing of equipment during performing arts sessions will be limited; if any equipment does need to be shared then pupils will wash their hands thoroughly before and after use. • Good ventilation will be employed within classrooms with all appropriate windows and doors being open. • Classrooms with higher ceilings, and therefore able to facilitate the dilution of aerosol transmission, will be utilised for music and performing arts lessons where possible. 		
Contracting or spreading the virus whilst using the dining rooms and/or Cashless Catering	<ul style="list-style-type: none"> • Staff • Pupils <p><i>May become infected by coming into close contact with someone who has COVID-19, and by respiratory droplets produced when an infected person coughs, sneezes, or talks; or by touching a surface or object that has the virus</i></p>	<ul style="list-style-type: none"> • The school utilises a cashless catering system, operated via ID cards that will be kept on each person and therefore not come into contact with anybody else. • Students will be encouraged to wash (or use hand sanitiser) their hands before entering and upon leaving the dining rooms. • Students and staff will be asked to minimise the areas they touch whilst in the dining rooms. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<i>on it, and then touching their mouth, nose, or eyes.</i>			
Contracting or spreading the virus whilst using the toilet	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<ul style="list-style-type: none"> • Staff and students will be encouraged, through information in newsletters and briefings, to wash their hands before and after using the toilet. • The Toilet attendant will clean the toilets throughout the day as part of the cleaning schedule employed by the school, if required – additional cleaning staff will be employed to ensure that toilets are able to receive an hourly clean. • Visitors and contractors will only use the toilets at the front of school. 		28/02/22
Contracting or spreading the virus through external visitors/contractors being on site	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19, which is primarily spread from person to person, and by respiratory droplets produced when an infected person coughs, sneezes, or talks;</i></p>	<ul style="list-style-type: none"> • All contractors and visitors to site must pre-arrange their visit. • Upon arrival, all contractors and visitors will be asked to sanitise their hands before being asked to confirm that they do not currently have any COVID-19 symptoms. • Visitors and contractors will be shown this risk assessment and asked to keep their contact with surfaces around the site to only what is absolutely necessary. • Visitors/contractors will be asked to only use the toilets at the front of school. • Community use users will be expected to share with the school a copy of their COVID-19 risk assessment to demonstrate that plans are in place to facilitate the safe operation of their booking. • The Community Use Officer will liaise with users of the schools facilities to ensure that Government guidance is met regarding the operation of sports and leisure facilities • It is expected that all users comply with the measures outlined within this risk assessment. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<i>or by touching a surface or object that has the virus on it, and then touching their mouth, nose, or eyes.</i>			
Contracting or spreading the virus through hosting events for visitors such as parents and prospective parents	<ul style="list-style-type: none"> • Staff • Pupils • Visitors <p><i>May become infected by coming into close contact with someone who has COVID-19</i></p>	<ul style="list-style-type: none"> • Any proposed external events, such as parents' evenings and information evenings will be individually risk assessed to ensure that Government guidance is followed and therefore suitable safeguards are put in place to protect against COVID-19. 		28/02/22
Inappropriate handling and disposal of waste	<ul style="list-style-type: none"> • Staff <p><i>(may become infected with COVID-19 through inappropriate handling, storage or disposal of infectious waste)</i></p>	<ul style="list-style-type: none"> • Waste will be disposed of in line with the Government's <u>guidance on cleaning for non-healthcare settings</u>. • Waste will be disposed of as normal, placing any used cloths or wipes in 'black bag' waste bins. 		28/02/22
Ventilation & Social Distancing				
Uncontrolled access to the	<ul style="list-style-type: none"> • Staff • Pupils 	<ul style="list-style-type: none"> • Only essential visitors will be allowed onto site by appointment. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
school premises posing a risk to social distancing and infection control	<ul style="list-style-type: none"> • Contractors • Visitors <p><i>(may contract Coronavirus (COVID-19) as a result of inadequate management of persons entering the site who may spread the virus through poor hygiene, infection control and social distancing practices)</i></p>	<ul style="list-style-type: none"> • A visitor protocol is in place and displayed in a prominent location upon entrance to the building, which includes a procedure for the Receptionist to check that no one enters the school who has COVID-19 symptoms. • Staff, where possible, use their ID badge to sign in/out hands-free. • When the signing in screen is used, the member of staff or visitor is directed to use hand sanitiser before and after using the touch screen. The signing in touch screen is cleaned frequently with disinfectant wipes. 		
Face to face meetings	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may become infected by coming into close contact with someone who has COVID-19)</i></p>	<ul style="list-style-type: none"> • Remote working tools (i.e., video/tele-conferencing) will continue to be utilised instead of face to face meetings, wherever appropriate. • The sharing pens and other objects will be avoided to prevent transmission during meetings. • Hand sanitiser will be provided in meeting rooms. • Meeting rooms are thoroughly cleaned after each use. 		28/02/22
Poor ventilation of occupied spaces (i.e., classrooms, staffrooms, offices, dining halls, etc.) leading to risks of Coronavirus (COVID-19) spreading.	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may contract or spread Coronavirus (COVID-19) through poor ventilation of</i></p>	<ul style="list-style-type: none"> • Current Government guidance is being followed by keeping occupied spaces well ventilated. • All occupied spaces (i.e., classrooms, staffrooms, offices, dining halls, etc.) will be kept well ventilated and a comfortable teaching environment maintained. Heating will be used as necessary to ensure comfort levels are maintained, • Natural ventilation via windows or vents will be used as far as possible and where available occupied room windows will be opened. (In cooler weather windows will be opened just enough 		28/02/22

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	<i>occupied spaces (i.e., classrooms, staffrooms, offices, dining halls, etc.)</i>	<p>to provide constant background ventilation and opened more fully during breaks to purge the air in the space).</p> <ul style="list-style-type: none"> • Internal doors will be opened, where possible, to assist with creating a throughput of air (as long as they are not fire doors and where safe to do so. If necessary, external opening doors will also be opened. • Where mechanical ventilation systems are used, they will be adjusted to increase the ventilation rate wherever possible and have been checked by a competent person to confirm that normal operation meets current guidance (where possible, systems will be adjusted to full fresh air or, if not possible then systems will be operated as normal (as long as they are within a single room and supplemented by an outdoor air supply). They will be serviced and maintained in accordance with manufacturer's guidance to ensure optimum performance. • The Health and Safety Executive's guidance on <u>Air Conditioning and Ventilation during the Coronavirus Outbreak</u> will be observed. 		
PPE & First Aid				
Inadequate First Aid Facilities, Personnel and Equipment and Information for First Aiders	<ul style="list-style-type: none"> • Staff • Students • Visitors • Designated First Aiders <p>may not receive immediate first aid treatment due to insufficient first aid facilities, personnel and</p>	<ul style="list-style-type: none"> • First aiders have been briefed regarding procedures and PPE in relation to treating someone who is believed to have symptoms of Coronavirus. • First aid needs assessment reviewed to determine adequate and appropriate equipment, facilities and personnel to ensure staff, and students receive immediate attention if they are injured or taken ill. • There will always be at least one person with a valid First Aid at Work or Emergency First Aid at Work certificate available within the school. • Standard Infection Prevention and Control Procedures (i.e., maintaining good hand, respiratory and personal hygiene, cleaning 		28/02/22

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	equipment; and First Aiders may become infected through close contact with casualties infected with COVID-19 or spread infection through poor hygiene practices	<p>of potentially contaminated surfaces) followed at all times by First Aiders to protect themselves and others and limit the risk of spread of COVID-19.</p> <ul style="list-style-type: none"> • Contact and time sharing a breathing zone with casualties potentially infected with COVID-19 to be limited as much as possible, with casualties directed to do things for themselves where possible avoid touching them, their immediate environment and any waste • PPE provided and used by first aiders as necessary (i.e., fluid resistant surgical mask, disposable gloves, disposable apron (and goggles or visor where the risk of splashing is present). • Chief Operating Officer to share with first aiders the latest NHS advice on how to respond to a first aid incident. • Guidance provided to first aiders on how to respond to a first aid incident during the Coronavirus COVID-19 pandemic, including specific instructions on giving Cardiopulmonary Resuscitation (see and specific guidance on giving cardiopulmonary resuscitation (CPR) from the Resuscitation Council UK. 		
Inadequate provision, handling or use of Personal Protective Equipment (PPE)	<ul style="list-style-type: none"> • Staff • Students <p><i>May become infected with COVID-19 due to a lack of suitable PPE when undertaking direct care, incompatibility of PPE, lack of instruction and training on its proper use</i></p>	<ul style="list-style-type: none"> • Appropriate PPE will be provided and worn by supervising staff should a student become unwell with symptoms of Coronavirus while in the school and need direct personal care until they can return home. These include: <ul style="list-style-type: none"> • a fluid-resistant surgical face covering, if a distance of 2m cannot be maintained; • a fluid-resistant surgical face covering, disposable gloves and a disposable plastic apron if physical contact with the student is necessary. • eye protection (i.e., face visor or goggles) where a risk assessment determines that there is a risk of splashing fluids entering the eyes (e.g., from coughing, spitting, or vomiting). • Cleaning staff will be issued, by their employer (as they are an external contractor), with and wear disposable gloves and aprons 		28/02/2220

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<p>for general cleaning. However, if an area has been heavily contaminated, such as with visible bodily fluids, from a person with suspected Coronavirus (COVID-19), the use protection for the eyes, mouth and nose, will also be worn.</p> <ul style="list-style-type: none"> • Guidance on safe working in education, childcare and children's social care referenced for preventing and controlling infection, including the use of PPE. • Local supply chains established and maintained for the obtaining of PPE. • Stock of PPE will be checked regularly to ensure a plentiful supply us available. • Only PPE that is CE marked and purchased from a reliable source will be used by staff. • Staff to be reminded: <ul style="list-style-type: none"> ○ to avoid touching their face, eyes, nose or mouth when wearing PPE (i.e., gloves). ○ that torn or otherwise damaged PPE is not to be used and removed immediately if this occurs during use. ○ to cover any cuts and abrasions with a waterproof dressing. <ul style="list-style-type: none"> ▪ that the wearing of gloves is not a substitute for good hand washing protocols. 		
Vulnerable Groups				
Vulnerable Groups at higher risk of severe illness from Coronavirus (COVID-19)	<ul style="list-style-type: none"> • Older People • People with underlying health conditions (such as: chronic respiratory/ heart/kidney/liver diseases, chronic 	<ul style="list-style-type: none"> • The Government advice states that most people who were identified as CEV are now well protected after receiving their primary and booster vaccination doses. For most people who were CEV, they are no longer at substantially greater risk than the general population and therefore they are advised to follow the same guidance as everyone else on staying safe and preventing the spread of coronavirus (COVID-19), in addition to any further advice they may have received from their doctor. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	neurological conditions, problems with their spleen, a weakened immune system, Diabetes, being seriously overweight (BMI of 40+) • Pregnant females in the later stages of pregnancy (28 weeks+ gestation)	<ul style="list-style-type: none"> • We will continue to follow Government advice in relation to those staff and/or students who have a medical condition that may make them 'extremely vulnerable' or 'vulnerable' individuals. 		
Mental Health and Well-Being				
Mental Health	<ul style="list-style-type: none"> • Staff • Pupils <p><i>May be suffering with stress, mental health or wellbeing difficulties as a result of feeling disconnected, isolated from others or abandoned due to being/working at home for a long period of</i></p>	<ul style="list-style-type: none"> • The Government's mental health advice, in addition to that from the Mental Health Foundation will be made available to all parents and staff via the parent and staff newsletters. • Year teams will provide advice and guidance to students and ensure that any required mental health support (from internal or external sources) is provided as required. • The school will provide access to PHE online resources to promote and support mental wellbeing of children whilst learning at home. • Digital support includes: <ul style="list-style-type: none"> ○ an educational resource for adults about children and young people's mental health. ○ The PHE Every Mind Matters platform about looking after your own mental health ○ Rise Above, targeted at young people, which also has schools-facing lesson plans. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
	<p><i>time; and through lack of social interactions with friends/peers/teachers and other adults in the school. Also, having experienced bereavements in their immediate family or wider circle of friends, or had increased caring responsibilities</i></p>	<ul style="list-style-type: none"> ○ The <u>Education Support Partnership</u> free helpline and mental health and wellbeing resources for Teachers and support staff dealing with the COVID-19 crisis. ● Wellbeing/mental health issues are discussed with students during PSHE/assemblies, one-to-one conversations with trusted adults, where this may be supportive, and at other appropriate opportunities. ● Line managers will be encouraged to speak with their team regularly to check on their mental health and signpost them to advice. ● Positive opportunities will be provided for students to renew and develop friendships and peer groups and other enriching developmental activities. ● Regular communication of mental health information and resources, and an open-door policy in place for those staff who need additional support. ● Trained Workplace Mental Health First Aiders available for staff who may be experiencing a mental health issue or emotional distress. ● Counselling services are available via Management/Self-Referral to the Occupational Health Unit for any staff who are particularly anxious or bereaved. ● Staff workload is monitored by management and adjusted as necessary. ● Wellbeing and work-life balance are promoted with all staff. ● Staff are encouraged to speak regularly with their colleagues. ● Subject Leads have access to the DfE's training module on <u>teaching about mental wellbeing</u> to assist in the training of Teachers who will be teaching Students about mental health and wellbeing. ● Teaching staff will have access to the free MindEd learning platform for professionals, which includes a <u>Coronavirus (COVID-</u> 		

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
		<p><u>19) Staff Resilience Hub</u> with materials on peer support, stress, fear and trauma and bereavement, to support Students upon return to school.</p> <ul style="list-style-type: none"> • The Council's 'Adapting to the New Normal' guide issued to staff working at home. Staff and students will be kept up to date, through newsletters and briefings, re information about Coronavirus and the steps the school is taking to minimise risks. 		
Risk of a detriment to the learning of pupils as a result of being away from school during the 'COVID 19' lockdown period	<ul style="list-style-type: none"> • Pupils 	<ul style="list-style-type: none"> • A separate COVID Catch-Up Recovery Plan has been written and implemented to mitigate this risk. The plan will be reviewed and updated regularly throughout the 21/22 academic year. 		28/02/22
Risk of a detriment to the learning of pupils as a result of not properly re-engaging with work when back at school – either because of a lack of routine and/or mental health issues	<ul style="list-style-type: none"> • Pupils 	<p>A separate COVID Catch-Up Recovery Plan has been written and implemented to mitigate this risk. The plan will be reviewed and updated regularly throughout the 21/22 academic year.</p>		28/02/22
Risk of children not attending school and therefore a detriment to the	<ul style="list-style-type: none"> • Pupils 	<ul style="list-style-type: none"> • Specific individual concerns that the school has control over have been followed up and plan in place. • A plan is in place to support DIS/CLA students travel into school (should issues emerge). 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
learning occurring		<ul style="list-style-type: none"> • Plan in place for SEN (E), high need SEN (K) students. 		
Inappropriate use of Alcohol-based Hand Sanitisers or Hand Rub that contains at least 60% alcohol	<ul style="list-style-type: none"> • Staff • Pupils • Contractors Visitors <p><i>May cause alcohol poisoning if ingested and may be ineffective against the virus if used incorrectly.</i></p>	<ul style="list-style-type: none"> • COSHH Risk Assessment completed for use of hand rub/sanitizer within the school. • Non-perfumed, moisturising hand sanitisers provided throughout the site as per this risk assessment. • Hand sanitizer/hand rub will only be used where access to hand washing with soap and running water is not readily available and where hands are not visibly soiled. • Use of hand sanitizer by students will be monitored by staff. • Staff and students encouraged to report any adverse effects experienced with the use of hand sanitizer/hand rub, with advice sought from GP where serious reactions occur. 		28/02/2220
Contact Dermatitis, skin irritation, exacerbation of existing skin conditions	<ul style="list-style-type: none"> • Staff <p><i>May suffer contact Dermatitis, skin irritation or exacerbation of an existing skin condition, such as Eczema or Psoriasis, as a result of frequent hand washing and use of hand sanitizers.</i></p>	<ul style="list-style-type: none"> • Staff encouraged to regularly use moisturising hand cream to prevent skin from drying and cracking, and to report any skin conditions or new skin symptoms (i.e., Psoriasis or Dermatitis) affecting the hands as a result of frequent handwashing. • Mild, non-scented, moisturising soaps and hand sanitisers provided and used, wherever possible. • Access to the Council's Occupational Health Advisor for further advice on skin care/monitoring (where signed SLA established). 		28/02/2220

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
Educational Visits				
Educational Visits	<ul style="list-style-type: none"> • Staff • Students 	<ul style="list-style-type: none"> • The school will adhere to the Government advice regarding educational visits at all times. • A full and thorough risk assessment in relation to all educational visits to ensure they can be done safely will be carried out, consideration will be given to control measures that need to be used to ensure they are aware of wider advice on visiting indoor and outdoor venues. • The school will consult the <u>health and safety guidance on educational visits</u> when considering visits. 		28/02/2220
Outbreak Control				
Inadequate management of confirmed cases of Coronavirus (COVID-19) amongst the school community	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(may be exposed to Coronavirus (COVID-19) as a result of the school not taking swift action to respond to a positive case)</i></p>	<ul style="list-style-type: none"> • Current Government guidance is being followed to manage confirmed cases of Coronavirus (COVID-19) amongst the school community. • Contact details for local Public Health England (PHE) Team and Local Authority (LA) Health and Safety Team are readily to hand. • Arrangements are in place to notify the appropriate authorities (e.g., the local Public Health Team, LA and DfE) as required. • A confidential record is maintained of all staff and Students who are self-isolating who have tested positive. These records are kept up to date and carefully tracked so that no students or staff are accepted back into school before the isolation period has elapsed. 		28/02/22
Lack of Governor and Trustee oversight during the COVID-19 crisis leads to the school failing to	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors <p><i>(failure to ensure controls are</i></p>	<ul style="list-style-type: none"> • The Governing Body and Board of Trustees continue to meet regularly via online platforms, where physical meetings are not possible. • The Governing Body and Board of Trustees agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. 		28/02/22

What are the hazards?	Who might be at Risk	Current control measures	Any additional control measures required	Date Implemented
meet statutory requirements.	<i>implemented may result in infection)</i>	<ul style="list-style-type: none"> • The Headteacher and Chief Operating Officer will provide regular updates to Governors and Trustees on how the school is continuing to meet its statutory obligations in addition to covering the school's response to COVID-19. • Minutes of Governing Body and Board of Trustees meetings are reviewed to ensure that they accurately record governors' oversight and holding leaders to account for areas of statutory responsibility. 		